

SCOPE OF WORK

DATE: September 5, 2012

PROJECT: - Repaint the Dish antenna platform on Chancery roof

LOCATION: Chancery Roof

1. PROJECT DESCRIPTION; Remove corrosion and repaint the plat form and dish antenna support structure/ frame.

2. PROJECT SCHEDULE & WORKERS.

- a. Work days to be coordinated with requestor Facilities Office
- b. Contractor should provide proposed work schedule and time line to Embassy.
- c. Work hours will be from $\underline{0800}$ to $\underline{17:00}$, Saturday through Thursday
- d. The following points of the project must be approved prior to
- e. The contractor proceeding to the next phase.
- f. Approval of material selection.
- g. Site inspection after preparations for painting
- h. Site inspection after painting completion.

3. QUALITY CONTROL

- a. A site supervisor that has a minimal knowledge of English must be present at all times.
- b. Site supervisor will ensure all painting areas are protected from paint drippings, splatter and spillage.
- c. No electrical cover plates, ceilings, door handles, hinges shall have paint on them.
- d. Protect/cover all office furniture and equipment with polythene sheets while painting.
- e. Each job area shall be cleaned thoroughly each day.
- f. Signs shall be used to inform people of wet paint to avoid people from getting paint on their clothes.
- g. A final inspection will be held with the Embassy and the site supervisor to inspect for quality of the finished works.

4. SAFETY

- a. Site supervisor will ensure that all equipment used during the project is in safe operating condition. All personnel on the job site will be given the appropriate safety equipment. The Embassy reserves the right to stop the work if any unsafe conditions are found.
- b. All electrical equipment such as drills, saws and any extension cords must be properly grounded and be free from any defect in the insulation
- c. All ladders will be in good condition and used in a proper manner.

5. SECURITY

- a. A list of all personnel working on the project along with Identification numbers must be submitted to the embassy no later than 5 working days prior to the beginning of actual starting date of the project.
- b. While on the Embassy property, all personnel must be escorted at all times. Any personnel found unescorted will be removed from the project immediately.

c. Job site personnel will be issued a visitors badge by the Security staff and this badge must be worn at all times.

Scope of work

- a. Remove corrosion, clean & prepare all steel surfaces of platform and dish antenna support structure.
- b. Apply two part epoxy primer.
- c. Apply two coats of two part epoxy paint.
- d. Clean and clear the area.